

# ONE-TIME RESET REQUEST

STATE OF TEXAS  
VS

IN THE MUNICIPAL COURT  
CITY OF TERRELL HILLS  
BEXAR COUNTY, TEXAS

\_\_\_\_\_  
Defendant's Full Name

CITATION No. \_\_\_\_\_

Due to the recent developments with COVID-19, I am requesting a one-time reset for the above citation(s). Please send my Reset Notice to the below mailing address:

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

My name is \_\_\_\_\_,  
(First) (Middle) (Last)

my date of birth is \_\_\_\_/\_\_\_\_/\_\_\_\_, and my address is

\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_.  
(Street) (City) (State) (Zip Code) (Country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in \_\_\_\_\_ County, State of \_\_\_\_\_, on the \_\_\_\_\_ day of \_\_\_\_\_, 2020.  
(Month)

\_\_\_\_\_  
Declarant (Defendant Signature)

**\*\*\* ALL sections must be filled out by the defendant**

Email to: [kschones@terrell-hills.com](mailto:kschones@terrell-hills.com) / Mail to: 5100 N. New Braunfels, San Antonio, TX 78209